

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
TELECONFERENCE BOARD MEETING
Friday, March 19, 2010

The regular meeting of the State Board for Community and Junior Colleges (SBCJC) was held at 9:00 a.m. on Friday, March 19, 2010, at the offices of the State Board for Community and Junior Colleges, 3825 Ridgewood Road, Room 507, of the Education and Research Center in Jackson, Mississippi.

Members present: Mr. George Walker (by telephone), Chairman; Mr. Bubba Hudspeth, Vice-Chairman/Moderator; Mr. Bruce Martin (by telephone); Mrs. Patricia Dickens; Mr. Max Huey; Ms. Toni Cooley and Mr. Ed Perry. Member absent: *Mr. Chip Crane and Mr. Bobby Steinriede.*

SBCJC Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Fiona Qualls, Dr. Shawn Mackey, Mr. Jim Hood, Mr. Ray Smith, Mr. Kell Smith, and Mrs. Missy Saxton.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General and Dr. Reginald Sykes, Institutions of Higher Learning (IHL).

CALL TO ORDER

Vice-Chairman Bubba Hudspeth called the meeting to order at 9:00 a.m. and read the meeting notice for the April 16, 2010, SBCJC Board Meeting.

MEETING NOTICE

The State Board for Community and Junior Colleges Board Meeting will be held on April 16, 2010, at 9:30 a.m. at Itawamba Community College, Fulton Campus, in the Executive Boardroom of the Student Services Building.

PRELIMINARIES

Chairman George Walker and Mr. Bruce Martin joined the board meeting by telephone and all members and staff in attendance greeted both gentlemen and provided introductions. Sufficient notice was provided to conduct a teleconference board meeting.

Invocation

Dr. Eric Clark provided the Invocation.

Approval of February 18 and 19, 2010 Meeting Minutes

In a motion made by Mrs. Patricia Dickens and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to approve the minutes of the February 18 and 19, 2010 SBCJC Board meetings.

Approval of Agenda

In a motion made by Chairman George Walker and seconded by Ms. Toni Cooley, the SBCJC Board **voted unanimously** for approval of the day's agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all Board Members and referring them to **Exhibit A**, which is a letter of recommendation for a member of the IHL Geospatial Education Council. The current community college voting member, Mrs. Joyce Brasell of Northwest Community College, will be retiring in June and it is her recommendation that Dr. Brian Mitchell of Jones County Junior College be appointed to represent the community college system on the IHL Geospatial Education Council.

In a motion made by Chairman George Walker and seconded by Mrs. Patricia Dickens, the SBCJC Board **voted unanimously** to appoint Dr. Brian Mitchell to represent the community college system on the IHL Geospatial Education Council.

Exhibit A2 is a resolution honoring Mr. Napoleon Moore, former board member for the SBCJC. The resolution was read by Dr. Clark and he requested the Board to adopt this resolution.

In a motion made by Chairman George Walker and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to adopt the resolution honoring Mr. Napoleon Moore for his years of service to the SBCJC Board.

Vice-Chairman Hudspeth suggested that Mr. Moore be invited to the May 2010 SBCJC Board Meeting to be presented with the resolution.

Dr. Clark discussed Senate Bills 3130 and 3131, which are the SBCJC Administrative appropriations bill and the SBCJC Support appropriations bill, respectively. House Bill 1701 is a proposed bond bill and final determination has not been made regarding this bill. The Proprietary School Fee Bill was passed out of the House and died under deadline in the Senate. The EdNet Bill passed out of Senate and died in the House committee.

Mr. Bruce Martin thanked Dr. Clark and Mr. Chuck Rubisoff for their help with the EdNet Bill support. Mr. Martin told board members of a recent article in the New York Times that discusses the scarcity of broad band. He asked Mrs. Saxton to get that article to the board members and to EdNet owners.

Dr. Clark reported there is a statute regarding licensed practical nursing that does not clearly spell out the SBCJC authority in accrediting licensed practical nursing schools. There was a question if Mississippi Department of Education could contract with SBCJC to perform the accreditation process. Together, Dr. Clark and Dr. Tom Burnham, State Superintendant, wrote a letter to the Senate with suggested language to amend the bill and the Senate passed that language. The House passed the amended language also.

Language was submitted to the Legislature proposing a new Career Technical track for high school students. SBCJC staff had reservations about the proposed language and was able to provide revisions to the bill and the bill passed with revisions, thus reducing somewhat our agency's concerns. Senate Bill 2404 deals with the repealer for the Mississippi Department of Employment Security (MDES.) The bill died on committee calendar, but the subject is bound to be considered further by the Legislature.

Dr. Clark concluded his report.

MACJC Report

Dr. Willis Lott, Chairman of the MACJC, was unable to attend the Board Meeting; therefore, there was no report.

Career and Technical Education Report

Dr. Shawn Mackey, Associate Executive Director for Workforce and Career and Technical Education, presented information pertaining to Workforce, Career and Technical Education and Grants & related activities.

Dr. Mackey presented **Exhibit B1**, a New Program request on behalf of MS Delta Community College for a Pharmacy Technology program. All required paperwork and justification was submitted by MDCC and reviewed by SBCJC staff.

In a motion made by Chairman George Walker and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to approve the New Program request for a Pharmacy Technology program at Mississippi Delta Community College.

Exhibit B2 is a New Option request made by Hinds Community College for the Office Clerk Program. Dr. Mackey reported that our office reviewed the program and determined it to be in good standing and recommends approval of this request.

In a motion made by Mr. Max Huey and seconded by Mrs. Patricia Dickens, the SBCJC Board **voted unanimously** to approve the New Option request made by Hinds Community College for the Office Clerk Program.

Dr. Mackey referred Board Members to Exhibit B3, a report on the South Mississippi Correctional Institution Inmate Training Project. This report is for information purposes only.

Workforce Report

Dr. Mackey provided the standard workforce report, **Exhibit C1**. The WET Fund report, **Exhibit C2**, will be presented by Dr. West.

Grants and Related Activities Report

Dr. Mackey presented **Exhibit D**, the data for the number of Career Readiness Certificates (CRC's) issued to-date.

Academic Affairs Report

Dr. Fiona Qualls, Associate Executive Director for Academic Affairs, presented the Academic Affairs Report.

Dr. Qualls presented **Exhibit E**, the bi-monthly Commission on Proprietary Schools and College Registration Report. This is for informational purposes only.

Dr. Qualls reported that at the March 18, 2010 meeting of the IHL Board of Trustees, the 30-hour IHL core associates degree policy was read for the second time and was approved. She reported that Dr. Al Rankins, Jr., of IHL has been approved to be the Assistant Commissioner for Academic and Student Affairs.

The Mississippi Virtual Community College (MSVCC) staff are working with representatives from Microsoft Corporation to develop an application for MSVCC on Smartphones, also known as Blackberry's or iPhones. This could allow MSVCC students to access course content through their cell phones, if they have internet service.

Dr. Qualls concluded the Academic Affairs report.

Dr. Clark commended Dr. Fiona Qualls and Dr. Reginald Sykes for their hard work towards

developing the 30-hour core IHL policy that was presented and approved by the IHL Board of Trustees.

Technology Report

Mr. Ray Smith, Assistant Executive Director for Information Technology, presented the Technology report. Mr. Smith reported that the SBCJC Technology staff has provided a 99.8% up-time rate for the core network for the past year, which runs 24 hours a day, seven days a week. He thanked Dr. Clark for attending and speaking to the attendees of the Creating Futures Through Technology Conference in Biloxi in early March. Mr. Smith said the conference was a success despite the economic downturn, with over 400 attendees, as well as the vendor hall being completely sold out.

Mr. Smith expressed his thanks to SBCJC staff members for their help with the CFTTC: Ms. Tina Bradley, Mr. Ivo Burnett, Ms. Lizz Ducksworth, Ms. Beverlin Givens, Dr. Christian Pruett, Mr. Terry Pollard and Mr. Jim Hood. He concluded his report.

Research and Planning Report

Mr. Jim Hood provided updates on initiatives of the Research and Planning Division. Mr. Hood is working to create and establish a group for institutional research officers from the different campuses. The proposed date for the Annual Summer meeting is June 3 and 4, to be held in the MPB Auditorium. This meeting will bring together registrars, Institutional Research officers, admissions officers and other community college personnel involved in data collection. Mr. Hood also plans to include discussions related to federal data reporting and discussing best data practices. He has started work on a statewide peer comparison report which will compare Mississippi community colleges to other community colleges in other states. The report will include student to faculty ratios, staffing by position, graduation rates, and retention rates. He hopes to distribute this information to the institution presidents. Mr. Hood concluded his report.

Legislative Report

Dr. Clark indicated his Executive Director's report included all of the Legislative report information.

Deputy Executive Director Report

Deputy Executive Director Dr. Debra West began her report by updating the Board Members on the status of the Workforce Enhancement Training (WET) Funds, the current balance of which is included in **Exhibit B2**. She reported that our agency has been down in collections consecutively each month since September 2009, but that we are not down as much as she thought we would be at this point.

Mr. Walker asked if we have been inhibited in our economic recruitment efforts due to the reduced funding and Dr. West assured him that we have not been inhibited in those recruitment efforts to attract new industry. She reported that Mr. Dexter Holloway was in Tunica on such a recruiting trip during the board meeting.

Dr. West reported that approximately a month ago, she and Mrs. Deborah Gilbert and Dr. Clark had met with Mr. Brad Davis from Senator Thad Cochran's Jackson office to discuss possible federal funding that the agency might be eligible for. SBCJC has applied for four different federal grants in connection with our proposed state headquarters building. Dr. West concluded her report.

Finance Report

Mrs. Gilbert presented the Finance report and referred SBCJC members to the Finance agenda tab.

Attachment 1 is the approval request for the General Fund Disbursement out of Fund 2298 in the amount of \$8,846,943.00 for April 2010.

In a motion made by Mr. Ed Perry and seconded by Ms. Toni Cooley, the SBCJC Board **voted unanimously** to approve the General Fund Disbursement out of Fund 2298 in the amount of \$8,846,943.00 for April 2010.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,783,465.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,865,577.00 effective March 31, 2010.

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the SBCJC **voted unanimously** to approve the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$2,783,465.00 and Fund 4110 in the amount of \$82,112.00, totaling \$2,865,577.00 effective March 31, 2010.

Attachment 3 is the update on Education Enhancement fund reductions. This is for informational purposes only and does not require approval.

Attachments 4a and 4b are Financial Statements for General Fund 2291 and Special Funds as of February 28, 2010. These are for informational purposes only and do not require approval.

Attachment 5 is the House and Senate versions of appropriations bills. Senate Bill 3130 is the Administration bill and Senate Bill 3131 is the CJC Support bill. This does not require approval.

Attachments 6a, 6b and 6c are the March 3, 2010 restoration of cuts information. **Attachment 6a** is the Form Z-1 that shows \$4.4 million in ARRA-SFSF restoration funds to the Support budget. Mrs. Gilbert requests approval of the change in the Form Z-1.

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to approve the Form Z-1 change to reflect the \$4.4 million ARRA-SFSF funds restoration to the Support budget.

Attachments 7a and 7b are the approval requests for the Form Z-1 change to reflect the March 17, 2010 Budget Cut, in the amount of \$1,971,600 or 9.476 percent, to the **Support** budget.

Attachments 7c and 7d are the approval requests for the Form Z-1 change to reflect the March 17, 2010 Budget Cuts in the amount of \$63,053 or 9.476 percent, to the **Administration** budget.

In a motion made by Mr. Max Huey and seconded by Mrs. Patricia Dickens, the SBCJC Board **voted unanimously** to approve the Form Z-1 change to reflect the March 17, 2010 Budget Cut, in the amount of \$1,971,600 or 9.476 percent, to the **Support** budget. The same motion and second applies to **Attachments 7c and 7d** for the Form Z-1 change to reflect the March 17, 2010 Budget Cuts in the amount of \$63,053 or 9.476 percent, to the **Administration** budget.

Mrs. Gilbert concluded her report.

Chairman Walker asked for information before the next board meeting from the 15 community colleges on what factors are impeding their economic development and workforce education developments regarding the budget cuts. He would like to know when the colleges are adversely affected in working with their people for economic development and training and recruiting companies.

Dr. Clark responded that staff would perform a survey of the colleges if needed to get an answer to the question.

Travel Authorizations

Vice-Chairman Hudspeth asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

In a motion made by Mr. Ed Perry and seconded by Mr. Max Huey, the SBCJC Board **voted unanimously** to approve the travel requests for Board Members who attend the Phi Theta Kappa luncheon on March 25, 2010.

Other Business

Mrs. Saxton provided information to Board Members and Staff regarding the April board meeting to be held at Itawamba Community College, Fulton Campus. Dr. David Cole will be hosting the group. Tentative arrangements are to arrive in Tupelo at 3:00 and check into the Hilton Garden Inn on Main Street. At 4:00, van tours will be provided of the Belden and Tupelo ICC campuses. Dinner will follow at Park Heights restaurant, hosted by Dr. Cole. Park Heights is located across the street from the Hilton Garden Inn.

Friday morning, the meeting will be held in Fulton, which is approximately 20 miles from Tupelo. Mrs. Saxton asked board members if they would like to begin the April 16, 2010 board meeting at 9:30 a.m. instead of the usual time of 9:00 a.m., to allow time for everyone to check out of their hotel rooms and allow for morning traffic and travel to Fulton.

In a motion made by Mr. Max Huey and seconded by Mrs. Patricia Dickens, the SBCJC Board **voted unanimously** for purposes of public notice to approve the change of time for the start of the April 16, 2010 SBCJC board meeting from 9:00 a.m. to 9:30 a.m. to be held at the ICC Fulton Campus.

ADJOURNMENT

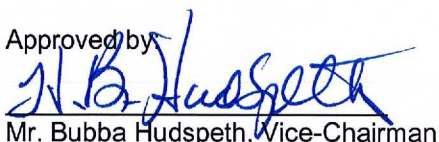
There being no other business, Vice-Chairman Hudspeth asked for a motion to adjourn the meeting at 10:50 a.m.

In a motion made by Mrs. Patricia Dickens and seconded by Ms. Toni Cooley, the SBCJC Board **voted unanimously** to adjourn the meeting.

Recorded by:


Missy Saxton, Executive Assistant

Approved by:


Mr. Bubba Hudspeth, Vice-Chairman


Dr. Eric Clark, Executive Director

SBCJC Board Meeting Minutes
Friday, March 19, 2010

Exhibits:

Executive Director
Career & Technical Education
Workforce
Grants
Academic Affairs
Technology
Research & Planning
Finance Report
Dr. Clark's Handouts & News Articles

Exhibits A1 and A2
Exhibits B1, B2 and B3
Exhibits C1 and C2
Exhibit D
Exhibit E
No Exhibit
No Exhibit
Separate Agenda